ORAL HEALTH VICTORIA (OHV) RESEARCH AND EVALUATION GOVERNANCE PROCESS

Researcher submits research priority form

Research and Evaluation Strategy Committee (RESC)
checks alignment with OHV priority areas

RESC confirms alignment with OHV research priority areas

Not aligned with OHV research priority areas –
communicate to researcher

Alignment with OHV research priority areas - RESC

- RESC checks alignment with OHV research priority areas
- RESC does not endorse research projects, endorsement and approvals occur only after the impact of research is assessed by the Research Review Group (RRG), Research and Evaluation Governance Committee (REGC) and Department of Health Review as per flowchart

Researcher submits entire Ethics application, study proposal, consent/plain language forms, patient recruitment materials, data management plans, data request with specific data items, including, relevant supporting documents and approvals

Research Review Group (RRG)
Clinical and Operational feasibility assessment

RRG endorsed
Share endorsement, review outcomes, recommendations & any conditions with Research and Evaluation Governance Committee (REGC)

RRG not endorsed
communicate outcomes to researcher

Clinical and Operational feasibility- RRG

- Assess alignment with clinical & operational guidelines, policies & procedures
- Assess implications on patient, workforce, operations, cost and resourcing
- Communicate directly with the researcher to seek clarifications and information

Research and Evaluation Governance Committee (REGC)
Governance and Compliance

Department of Health (DH) review

DH review outcome

REGC decision letter

Approved: Researcher receives a formal OHV approval letter with a study ID

Not approved: Researcher receives letter stipulating the reasons with opportunity to amend proposal and re-submit

Governance and Compliance - REGC

- Implementation of site-specific governance
- Liaise with the Department of Health to facilitate approvals for use of data for secondary purposes
- Evaluate compliance with information and data standards, policies and legislations that apply to the conduct of human research and secondary use of patient data
- Assess consent process, data handling, data management are in accordance with the Health Records Act and patient privacy policies and procedures